

MARK J. BARTOLOTTA, JUDGE  
PROBATE COURT OF LAKE COUNTY, OHIO

IN THE MATTER OF \_\_\_\_\_  
Case No. \_\_\_\_\_ Docket \_\_\_\_\_ Page \_\_\_\_\_

**APPLICATION FOR APPOINTMENT OF GUARDIAN  
(OF MINOR)**

Note: If allotted space is inadequate to respond, write "See Exhibit" in the space and add appropriate exhibit letter sequence, then attach exhibit containing information requested for that space.

Applicant represents to the Court that the minor(s) listed is (are) in need of guardian (R.C. 2111.02), and the following:

Name of Minor(s)	Age	Date of Birth	Residence or Legal Settlement

1. TYPE OF GUARDIANSHIP APPLIED FOR:

- a. ☐ Non-Limited                      ☐ Limited
- b. ☐ Person and Estate              ☐ Estate Only                      ☐ Person Only

2. REASONS FOR THE GUARDIANSHIP (R.C. 2111.06):

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3. IF THE APPLICATION IS FOR A LIMITED GUARDIANSHIP, (R.C. 2111.02(B)(1)):

- a. The length (time period) of the guardianship requested is:
- ☐ Indefinite                      ☐ Definite – from \_\_\_\_\_ 20\_\_\_\_\_  
to \_\_\_\_\_ 20\_\_\_\_\_

- b. The limited powers granted to the guardian are:

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4. IF THE APPLICATION IS FOR A GUARDIANSHIP OF THE ESTATE (R.C. 2111.03):

- a. The whole estate of the prospective ward is:

Personal Property .....	\$ _____
Real Property .....	\$ _____
Annual Rents .....	\$ _____
Other Annual Income .....	\$ _____
TOTAL.....	\$ _____

- b. A bond in the amount of \$ \_\_\_\_\_ is attached as Exhibit A (R.C. 2109.04(A)(1)).

5. LIST THE NEXT-OF-KIN OF THE MINOR(S), WHO RESIDE IN THE STATE, FOR SERVICE OF NOTICE, AND WAIVER(S), IF ANY, ARE ATTACHED AS EXHIBIT B (R.C. 2111.03).

6. INFORMATION CONCERNING THE PROSPECTIVE GUARDIAN/APPLICANT (R.C. 2111.03):

- a. Name and AKA \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_ ZIP \_\_\_\_\_

Relationship to Minor (s) \_\_\_\_\_

Occupation \_\_\_\_\_

Work Address \_\_\_\_\_  
\_\_\_\_\_ ZIP \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work \_\_\_\_\_

- b. FIDUCIARY'S ACCEPTANCE IS ATTACHED AS EXHIBIT C.

- c. IF THE APPLICATION IS FOR PERSON ONLY. AN AFFIDAVIT OF CUSTODY IS ATTACHED AS EXHIBIT D.

- d. Applicant (is/is not) an administrator, executor, or other fiduciary of the estate wherein the alleged incompetent is interested. (R.C. 2111.09)

- e. Applicant (has/has not) been charged with, or convicted of, a crime involving theft; physical violence; or sexual, alcohol, or substance abuse. If the Applicant has been so charged or convicted, list the dates and places of the charge (s) or conviction (s) (R.C. 2111.03(A)):

Charge/Conviction	Date	Place
_____	_____	_____

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

f. Attorney representing the Applicant is:

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_ ZIP \_\_\_\_\_

Telephone \_\_\_\_\_ ID Number \_\_\_\_\_

7. The person who has custody is \_\_\_\_\_  
and the address is \_\_\_\_\_  
\_\_\_\_\_(R.C. 2111.03(A)(4)).

8. If the minor's age is over 14 years, he/she ☐ does ☐ does not consent to the selection of the applicant as guardian. Consent is attached as part of Exhibit B (R.C. 2111.12).

I hereby petition the Court to be appointed Guardian of the foregoing-described minor(s), and certify that all the information and statements contained in this application and attached exhibits are correct to the best of my knowledge and belief.

\_\_\_\_\_  
Attorney for Applicant

\_\_\_\_\_  
Applicant

Sworn to before me, and signed in my presence, this \_\_\_\_\_ day \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Notary Public/Deputy Clerk

**KNOWINGLY GIVING FALSE INFORMATION ON A PROBATE DOCUMENT IS A CRIMINAL OFFENSE.  
(R.C. 2921.13(A)(11))**

**MARK J. BARTOLOTTA, JUDGE**  
**PROBATE COURT OF LAKE COUNTY, OHIO**

IN THE MATTER OF \_\_\_\_\_

Case No. \_\_\_\_\_ Docket \_\_\_\_\_ Page \_\_\_\_\_

**NEXT OF KIN OF PROPOSED WARD**

(Note: If the next of kin is a minor 15 years or under, his age should be entered next to his name, and the name, address, and relationship to the minor of a natural parent, or guardian who has custody, should be listed in the next name block.)

**Service Waived**

1. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
2. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
3. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
4. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
5. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
6. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
7. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
8. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
9. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_
10. ☐ Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ ZIP \_\_\_\_\_

**LIST OF WAIVER OF NEXT KIN – APPLICATION EXHIBIT B**

## WAIVER OF SERVICE BY NEXT OF KIN

With the knowledge that \_\_\_\_\_  
has applied to be guardian of \_\_\_\_\_,  
we consent to that appointment, waive service of notice of the application and hearing, and voluntarily enter our  
appearance in the matter.

1. _____	6. _____
2. _____	7. _____
3. _____	8. _____
4. _____	9. _____
5. _____	10. _____

.....

## SELECTION OF GUARDIAN BY MINOR OVER 14 YEARS OF AGE

Under Ohio law, R.C. 2111.12, if the Court finds the person selected suitable, a minor over 14 years of  
age may select his/her own guardian.

I, \_\_\_\_\_, Age \_\_\_\_\_,  
elect \_\_\_\_\_, a resident of  
\_\_\_\_\_ County, Ohio, as my guardian, and request the Court to find the  
person suitable and appoint that person guardian.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Minor

## **PROCEDURE FOR CRIMINAL BACKGROUND CHECK**

Before a guardian is appointed, a criminal background check of the Applicant(s) shall be performed.<sup>1</sup>

- Sign the attached Consent to WEBCHECK Criminal Background Check and go to the Lake County Educational Service Center located at 382 Blackbrook Road Painesville, Ohio 44077 within five (5) days of filing the Application. The Center will complete the fingerprints and mail them directly to the Probate Court.
- An FBI Investigation will also be required if the Applicant(s) has not been a resident of Ohio continuously for the last five (5) years.
- The fee for the BCI&I Criminal Background Check is \$30.00 (no credit cards accepted). If an FBI Investigation is necessary, the fee is an additional \$35.00.
- You will be required to provide two forms of identification (a photo ID and either a social security card, birth certificate or passport). Please call the Lake County Educational Service Center at 440.350.2563 for an appointment or go directly to the Service Center and check appointment availability.

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<sup>1</sup> Eff. May 1, 2009

**IN THE COURT OF COMMON PLEAS  
DIVISION OF PROBATE  
LAKE COUNTY, OHIO**

IN THE MATTER OF:	)	CASE NO.
	)	
	)	JUDGE MARK J. BARTOLOTTA

**CONSENT TO WEBCHECK CRIMINAL BACKGROUND CHECK<sup>1</sup>**

I, the undersigned, hereby authorize the Lake County Educational Service Center to perform a criminal background check using the WEBCHECK system. The results will be sent directly to the Lake County Probate Court to become a permanent part of the Court's record.

Signature	Date
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Printed Name

Address

Telephone Number

Date of Birth

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<sup>1</sup> Eff. May 1, 2009