

BUDGET/FINANCE DIRECTOR

The Lake County Commissioners are accepting resumes from qualified candidates for the position of Budget/ Finance Director. This position is unclassified and serves at the pleasure of the Board of Commissioners. Responsibilities of the position include preparing, planning, directing and coordinating financial activities; formulating and administering the County revenue and operating budgets. Responsibilities also include participating in audits of various departments and agencies, participate in and formulate recommendations for the issuance of notes and bonds for financing of County projects, prepares financial statements and reports, oversees payment of bills including self-insured healthcare plans, federal grants and supervises, plans, and coordinates activities of subordinate personnel. Experience in county, state, or local government accounting preferred. Ability to communicate effectively with elected officials and department heads a must. Qualifications for this position are a bachelor's degree in business administration, public administration, finance or related discipline or equivalent with three (3) to five (5) years of financing and budgeting experience with governmental accounting. Must have working experience with data base systems and application software. Salary commensurate with experience and qualifications. Send letter with salary requirements and resume by July 22, 2011 to William A. Margalis, Lake County Commissioners, 105 Main St., Painesville, Ohio 44077.

Equal Opportunity Employer

M.F.H.V.