

Information Systems Operator

The Lake County Department of Utilities is accepting resumes for the position of Information Systems Operator. This is a technical position consisting of advanced, specialized work involving computer-aided systems. Requires knowledge of electronic data processing and computer science in order to coordinate and monitor the implementation, development, installation and maintenance of computer systems and related equipment. Responsible for developing and maintaining the Geographic Information System; coordinate and conduct computer/software training and meetings; provide technical assistance, schedule and submit production jobs for Utilities Engineering and the Billing system. Strong multi-tasking, communications and critical thinking skills and the ability to work independently is desirable. Experience or knowledge of Web Content Manager, Crystal Reports and ArcMap is preferred. An Associate's Degree in Information Technology is preferred. Starting salary range \$18.42 - \$21.74 based on experience. Applicants should send résumé by November 22, 2013 to William A. Margalis, Director of Administrative Services, 105 Main Street, Painesville, OH. 44077.

An Equal Opportunity Employer

M.F.H.V.