

## PROFESSIONAL SERVICES PUBLIC NOTICE

The Lake County Board of Commissioners intends to contract for professional consulting services in connection with *Lake County Building Facility Analysis*. Professional firms interested in being considered for the contract to provide the required services should reply with a statement of qualifications no later than June 10, 2013.

Statements of qualifications should include: information regarding the firm's history, education/experience of owners and key personnel; the technical expertise of the firm's current staff; the firm's experience in performing facility/operational analysis, design and analysis of public sector administrative offices; availability of staff; the firm's equipment and facilities; references and previous work performed for the Lake County Board of Commissioners or their associated departments.

Five copies of Statement of qualifications should be transmitted to the attention of Jason W. Boyd, Lake County Commissioner's Office, 105 Main St., P.O. Box 490, Painesville, Ohio 44077.

As required by the Ohio Revised Code 153.65-73, responding firms will be evaluated and ranked in order of their qualifications. Following this evaluation, the Lake County Board of Commissioners will enter into contract negotiations with the firm ranked the most qualified.

The preliminary project description is as follow:

The project will examine the following facilities from a size (square footage, employees, parking), capacity, programming and efficiency standpoint with the ultimate goal of providing the Board of County Commissioners with a long term strategy for the efficient use of County buildings:

- 99 E. Erie St., Painesville, Ohio
- 125 E. Erie St., Painesville, Ohio
- 105 Main St., Painesville, Ohio
- 2025 Blasé-Nemeth Rd., Painesville, Ohio

- 2736 North Ridge Rd. (leased space), Perry, Ohio
- 30182 Euclid Ave. (leased space), Wickliffe, Ohio
- 153 E. Erie St., Painesville, Ohio
- 99 N. Park Place, Painesville, Ohio
- 27 Woodland Avenue, Painesville, Ohio
- 550 Blackbrook Rd., Painesville, Ohio
- 4485 North Ridge Rd.

The firm will meet with the appropriate elected officials and department heads to examine current facilities and become familiar with current (and future) staff levels and office space requirements. Among other variables, operational inefficiencies, technological needs, overcrowding, file/record storage capacity, outdated buildings and best management practices in facilities planning shall be reviewed. Upon examination of all facilities and operations, the consultant shall provide recommendation(s) included, but not limited to:

- Office consolidation
- Facility consolidation
  - Via new construction or relocation of departments to existing physical assets
- Potential recommendation for building vacation and / or demolition due to structural obsolescence or departmental consolidation in other facilities.
- No action

All recommendations should be accompanied by approximate costs.

You may also access this Public Notice via the Internet @ [www.lakecountyohio.org](http://www.lakecountyohio.org) click on *Public Notices* on the left side of this page to link to the Public Notice site.

Public Notice: May 10, 2013

& Posted on Lake County website