LAKE COUNTY COMMISSIONERS' MEETING MINUTES

ROBERT E. AUFULDISH, PRESIDENT
JUDY MORAN, COMMISSIONER
DANIEL P. TROY, COMMISSIONER
AMY ELSZASZ, CLERK
JASON W. BOYD, ADMINISTRATOR
LEGAL COUNSEL
JOEL DIMARE, BUDGET DIRECTOR
NEWS MEDIA

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(Tape 2013-0411)

CALL TO ORDER: Commissioner Aufuldish called the meeting to order at 10:02 am, Thursday, April 11, 2013.

ROLL CALL: Upon the roll being called all were present.

APPROVAL OF MINUTES: Upon a motion by Commissioner Moran, seconded by Commissioner Troy, the minutes of the meeting of April 4, 2013 were approved as follows:
"AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

OPEN TO THE PUBLIC: Commissioner Aufuldish asked if anyone in the audience wished to address the Board. No one present addressed the Board.

RESOLUTIONS:

1. RESOLUTION AUTHORIZING A TEMPORARY EASEMENT FOR THE VROOMAN ROAD ROUNDABOUT PROJECT IN LEROY TOWNSHIP (20130411\E01) (E-11)

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

2. RESOLUTION AUTHORIZING EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN URS CORPORATION AND THE LAKE COUNTY BOARD OF COMMISSIONERS FOR PREPARATION OF BRIGHTWOOD DAM REMOVAL FEASIBILITY STUDY IN AN AMOUNT NOT TO EXCEED $24,950.00 (20130411\E02) (E-3)

- Commissioner Troy and Jim Gills, County Engineer briefly discussed that this is a study to determine the feasibility of whether to remove the dam or not. Should it determine that it needs to be removed the expenditure will be covered 100% by grant funds. The cost for this feasibility study is coming out of Stormwater Department funds.
- Tim Miller briefly discussed that previous studies looked at what needed to be done to bring this dam up to a class 1 standard in which those costs were very high. This study will look at the feasibility of removing the dam. And, another thing that needs to be looked at is what the residents want to have done because this is dealing with private property.
- The study will probably take four to six months.

Commissioner Troy: Based on the fact that this will be the final governmental contribution, "aye".

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

3. RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS, LAKE COUNTY WORKFORCE INVESTMENT BOARD, AND ONE-STOP SYSTEM PARTNERS FOR PARTICIPATION IN THE LAKE COUNTY ONE-STOP SERVICE DELIVERY SYSTEM UNDER THE WORKFORCE INVESTMENT ACT FOR THE PERIOD JULY 1, 2013 THROUGH JUNE 30, 2015, AND AUTHORIZING THE PRESIDENT OF THE BOARD TO EXECUTE SAID MEMORANDUM OF UNDERSTANDING (20130411\JFS01) (JFS-15)

Commissioner Aufuldish: I believe that the purpose of this resolution is to provide information and agreement among the parties relative to the relationship of role, duties and obligations.

Matt Battiato, Job and Family Services Director: This is a memorandum of understanding with all the partners of the Lake County One Stop, so that we are all on the same page.

Commissioner Troy: The existing memorandum of understanding is expiring mid-year, and this is an extension of the agreement with some minor amendments.

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

4. RESOLUTION GRANTING THE COUNTY ADMINISTRATOR AUTHORITY TO CONTRACT ON BEHALF OF THE BOARD OF COUNTY COMMISSIONERS WITHIN CERTAIN LIMITS (20130411\C01) (C-107)

Commissioner Aufuldish: What we are doing here is allowing Jason Boyd our administrator to sign contracts for less than $10,000. This was drawn up by our legal counsel, Mr. Chuck Coulson. The Board will sign contracts in the amount of $10,000 to $50,000. Commissioner Troy: Technically, law requires any entering of contracts to be formalized by resolution of the Board, and this will create a procedure to allow the County Administrator to execute contracts under $10,000 on our behalf.

Any contracts between $10,000 - $50,000 will be signed by the Commissioners, and any contracts over $50,000 must go out for bids.
Jason Boyd, County Administrator: This will help expedite the process of our routine department maintenance projects that need to keep moving.
On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

5. RESOLUTION ACCEPTING A DRAINAGE AND STORM SEWER EASEMENT FOR THE QUAIL HOLLOW FOREBAY IMPROVEMENT PROJECT IN CONCORD TOWNSHIP (20130411\C02) (UT-46)

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

6. RESOLUTION AUTHORIZING EXECUTION OF A MAINTENANCE LEVEL AGREEMENT WITH AVIAT NETWORKS (20130411\C03) (404g)

Commissioner Troy: This is based on a recommendation from our Telecommunication Department Director, Paul Stefanko. With a new radio system being used by all of our safety forces throughout the county we need to have manufacturer technical support and advance replacement availability for spare parts. This is a service contract with a manufacturer in the amount of $23,280 per year.
Commissioner Aufuldish: Mr. Stefanko further states that this represents a 25% discount.
On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

7. RESOLUTION APPROVING PAYMENT OF BILLS AS LISTED ON THE COMMISSIONERS' APPROVAL JOURNAL IN THE AMOUNT OF $1,758,182.40 (20130411\BC01) (C-4)

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

8. RESOLUTION APPROVING PURCHASE ORDERS AS LISTED ON THE COMMISSIONERS' PURCHASE ORDER APPROVAL JOURNAL IN THE AMOUNT OF $430,976.96 (20130411\BC02) (C-17)

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

9. RESOLUTION TRANSFERRING CASH AND APPROPRIATIONS WITHIN VARIOUS GENERAL AND NON-GENERAL FUND ACCOUNTS (20130411\BC03) (C-111)

On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

10. RESOLUTION DECLARING APRIL 2013 FAIR HOUSING MONTH IN LAKE COUNTY, OHIO (20130411\F01) (C-126)

Marian Norman, Planning & Community Development: It is the 45th anniversary of the passage of the Fair Housing Act, it was amended in 1989 to add persons with disabilities and families with children. We have a variety a materials, posters and exhibits from National Fair Housing Alliance. Our local Fair Housing Resource Center, 1100 Mentor Avenue at the corner of SR 44 and Rt. 20 provide services throughout Lake County.
Rhea Benton, CDBG Manager: The CDBG Program was enacted in 1974 under Title 1 of the Housing and Community Development Act with the primary purpose to help low and moderate income persons to achieve decent housing, suitable living environments, and for economic opportunities. It is a flexible program that we can use to help meet specific economic needs in the county through our partnership with the Lake County Port Authority.
Commissioner Troy: The CDBG Program has helped a lot of not-for-profits and agencies in the county. These funds are under attack in Washington, D.C., and the National Association of Countiesis working very diligently to try and preserve them. Rhea, we thank you for preparing a recent letter that we signed and forwarded to our Congressman and U.S. Senators urging them to support this program. The CDBG Program, interestingly, was introduced by President Nixon, and strongly enhanced by President Reagan to improve our communities. This program has worked very well now for almost 40 years and makes sense. Rhea, in your brief time here you have done an outstanding job with this program. Keep up the good work!
- Commissioner Moran suggested that it would be very helpful to display the posters in the court areas.
- Marian Norman briefly mentioned that herself and Rhea Benton have provided a HOME Investment Partnership Program Fact Sheet to the Commissioners, and briefly mentioned that HOME took a really nasty hit of 40% last year. When the program first started the county received $750,000, and it has dropped to $500,000. The focus is really on rentals due to the changes in the housing market.
Commissioner Aufuldish: A financial summary of our block grant program over the past five years is as follows: $2.1 million was spent to provide for housing activity such as construction and rehabilitation, $1 million in public improvement, $900,000 for public services, $600,000 economic development where 59 jobs were either created or retained, and $4.2 million in private and public funding in the past three years. Good job!
- Commissioner Troy and Marian Norman briefly discussed CDBG shortfalls due to federal government funding decreases.
On a motion of Commissioner Moran, seconded by Commissioner Troy, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

11. RESOLUTION PROCLAIMING THE WEEK OF APRIL 14 - 20, 2013 NATIONAL COMMUNITY DEVELOPMENT WEEK (20130411\F02) (C-126)

Jason Boyd, Administrator: Next, Friday, April 19, 2013 at 10 am in the Lake County Administration Assembly Room we will be holding a mandatory FY2013 Pre-Application Meeting for anyone interested in applying for either HOME or CDBG Funds.

On a motion of Commissioner Troy, seconded by Commissioner Moran, the foregoing resolution was adopted with the vote as follows: "AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

UTILITIES: None

STORMWATER: None

JOB AND FAMILY SERVICES: Matt Battiato, Director: Last night, lightening took out our switchboard and we are in the process of rectifying this problem. Calls can be made out, but calls can not come in.

COUNTY ADMINISTRATOR: Jason Boyd, Administrator gave an update that a revamping of the county website is in the works and meetings are set for the next four weeks with our IT Department to begin strategizing. The county departments needs and wants will be solicited. Secondly, meetings have been scheduled with a couple of companies to continue the search for new digital signage throughout the Administration Building.

DIRECTOR OF ADMINISTRATIVE SERVICES: None

FINANCE: None

CLERK: None

LEGAL: None

OLD BUSINESS: There was no old business.

NEW BUSINESS: Brief discussion that the Law Library would like to donate some old, unused material that is no longer of use.

PUBLIC COMMENT: None

Commissioner Aufuldish: The next Commissioners' Meeting is Tuesday, April 16, 2013 at 2 pm.

EXECUTIVE SESSION: On a motion of Commissioner Moran, seconded by Commissioner Troy, the Board convened an Executive Session at 10:35am to discuss litigation matters, with the vote as follows:
"AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

The Lake County Board of Commissioners recessed Executive Session at 10:35 am.
The Lake County Board of Commissioners reconvened Executive Session at 10:39 am.

On a motion of Commissioner Moran, seconded by Commissioner Troy, the Board terminated the Executive Session at 11:10 am, with the vote as follows:
"AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

ADJOURN: On a motion of Commissioner Troy, seconded by Commissioner Moran, the Board adjourned the meeting at 11:10 am, with the vote as follows:
"AYES": Commissioners: Aufuldish, Moran and Troy "NAYS": None

Minutes approved this 25th day of April, 2013.

BOARD OF LAKE COUNTY COMMISSIONERS

ROBERT E. AUFULDISH, PRESIDENT

JUDY MORAN, COMMISSIONER

DANIEL P. TROY, COMMISSIONER

AMY ELSZASZ, CLERK