

CHART Meeting Agenda  
Thursday, August 4, 2011  
1:30-3:00 PM

Introductions

Sub Team Chair Member Updates

- a. Community at Large
  - 1. Bike Day Lake County
  - 2. Captains Stadium – Bike to Captains Game
- b. School
  - 1. Awards
  - 2. Mini Grants – 2011-2012
- c. Worksite
  - 1. Awards
  - 2. Mini Grants – 5 new worksites awarded
- d. Community Institution/Organization
  - 1. Farmer's Markets Vouchers
  - 2. Corner Store Markets Survey

Sub Committee Chairs - Positions

Change Tool Reassessments – Due 8/31/2011

Sustainability Plan – Due 8/31/2011 – Review

ACHIEVE “Outstanding Partner” Awards

Other Updates

Next Meetings

A. CHART

- a. October 6, 2011 at 1:30 PM

B. Sub Team Meetings

- |                                       |                        |
|---------------------------------------|------------------------|
| a. Community-at-Large                 | September 13 at 2 PM   |
| b. Community Institution/Organization | September 12 at 1 PM   |
| c. School                             | September 1 at 9 AM    |
| d. Worksite                           | September 8 at 3:30 PM |

**ACHIEVE**  
**CHART Meeting**  
Thursday, August 4, 2011  
1:30 p.m.

**Members Present:**

Dick Bennett	YMCA of Lake County
Donnamarie Cook	Cleveland Clinic Family Health Centers
Ken Gill	Neighboring
Lee Homoyock	Department of Recreation and Public Lands, City of Painesville
Dick Kotapish	Lake County GIS Department
Carol Mangino	Lakeland Community College
Tori Sinclair	Lake County General Health District

**Guest Present:**

Katelyn Barbis	Lake County General Health District
----------------	-------------------------------------

**Sub Team Updates**

**A. Community at Large**

Bike Day Lake County (September 10)

The bikes, banners, and signs have been purchased or completed for the seven communities. The last meeting prior to the event is August 5, 2011 at 9 AM.

Captains Bike Day (July 24)

22 people rode their bike and got in for free. The Captains are doing this again in partnership with ACHIEVE on September 4 and 5 (Labor Day weekend).

**B. School**

The “Working Well” Awards will be presented to the schools at the Educational Service Meeting at August 11 at 8 AM.

New grants will be launched on August 15 with a press release. The deadline will be October 1. We will fund up to ten schools for \$1,000 each.

**C. Worksite**

The “Working Well” Awards will be personally dropped off to each business and a memo will be mailed to the Chamber the businesses belong to (if applicable).

We awarded five new businesses for 2011; Lake County Juvenile Court, City of Willoughby Hills, Neighboring, Workplace Media & Lake County Free Clinic.

**D. Community Institutions/Organization**

Farmers Market Vouchers

- We have provided 194 of 240 vouchers purchased for attendees of the food and nutrition classes. Tori will order an additional 100 vouchers for the remainder of the year.

As of a week ago, 41 had been redeemed and Tori is waiting for City of Painesville to provide her with the voucher numbers so that reminders can be sent via mail.

#### Corner Store Market Survey

- We have an MPH student who is waiting on IRB approval before beginning this survey. Tori will notify CHART if any help is needed with completing the survey. There is an anticipated start date of September.

#### **Sub Committee Chair Positions**

- CAL, CIO, and Worksite Chairs will remain the same for the following year. Dick Kotapish is the Chair Person for CAL, Lisa Miller for CIO, and Carol Mangino for Worksite. The new School Chair will be Donnamarie Cook who is taking Traci Salkiewicz's position.

#### **Change Tool Reassessments**

- Due to Tori on Friday, August 26; reminders went out this week.

#### **Sustainability Plan** is due on Wednesday, August 31, 2011.

- Tori will email CHART for their feedback on this. Steve Madewell suggested that this initiative be institutionalized within the Health District. He and the other CAL members plan to formulate some ideas at their meeting in September to present to Ron Graham and Frank Kellogg at the CHART meeting in October. Steve also suggested having an Advisory Board after September 2012 for ACHIEVE.

#### **ACHIEVE "Outstanding Partner" Awards**

- Dick Kotapish was awarded for his work on the website and his assistance with marketing efforts.
- Traci Salkiewicz's award was announced and will be provided to her at a later date for her efforts and dedication to the work completed with the schools.

#### **Other Updates**

- The website has been updated and has a new look.
- The case study for Lake County ACHIEVE was updated and emailed to CHART.
- Ellen Cantor and Wayne Lindstrom are no longer with CHART.
- ACHIEVE will have a booth at Lake County Fair.

#### **Next Meetings:**

CHART Meeting	October 6 at 1:30 p.m.
Community at Large	September 13 at 2 p.m.
CIO	September 12 at 1 p.m.
Schools	September 1 at 9 a.m.
Worksite	September 8 at 3:30 p.m.

Respectfully Submitted, Tori Sinclair