

CHART Meeting Agenda
Thursday, December 1, 2011
1:30-3:00 PM

Introductions

CHIP/ “To Do” List

- a. Review and Approval

Sub Team Updates

- a. Community
 - 1. FNP Classes
 - 2. Community Gardens
 - 3. Corner Store Survey
- b. School
 - 1. Fundraising
 - 2. “School of a Healthier Tomorrow” Grant
 - 3. Awarded Schools
 - a. St. Mary’s (Cleveland Diocese)
 - b. Longfellow (Willoughby-Eastlake)
 - c. Royalview (Willoughby-Eastlake)
 - d. Memorial (Mentor)
- c. Worksite
 - 1. Future events – refer to “to do” list

New Business:

- 1. NACDD Funding
 - a. 2012 ACHIEVE Mentor - \$40,000
- 2. Other
 - a. YouTube Video
 - b. Social Media Guide
 - c. Budget

Next Meetings

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|----------------------|----------------------|
| A. CHART | February 2 at 1:30 |
| p.m. | |
| B. Sub Team Meetings | |
| a. Community | TBD |
| b. School | January 26 at 9 a.m. |
| c. Worksite | January 17 at 3:30 |
| p.m. | |

ACHIEVE
CHART Meeting
Thursday, December 1, 2011
1:30 p.m.

Members Present:

Matt Battiato	Lake County Job and Family Services
Dick Bennett	YMCA of Lake County
Jason Boyd	Lake County Planning Commission
Donnamarie Cook	Cleveland Clinic Family Health Centers
Ken Gill	Neighboring
James Gills	Lake County Engineers' Office
Dave Gilmer	Lake County Community Improvement Corporation
Johanna Henz	Lake County Free Clinic
Brian Katz	Willoughby Parks and Recreation
Dick Kotapish	Lake County GIS Department
Steve Norton	Steris Corporation
Traci Salkiewicz	Lake County Engineers Office
Lisa Siciliano-Miller	OSU Cooperative Extension Office
Tori Sinclair	Lake County General Health District
Dan Troy	Lake County Commissioners

Guests Present:

Melanie Blasko	Lake-Geauga Recovery Centers
Brian Gibson	Morris Family Chiropractic

Introductions were made around the table.

CHIP/ "To Do" List:

A. Review & Approval

1. The group reviewed the Community Health Improvement Plan (CHIP), which is divided into three groups:

- Aging
- Behavioral Health
- Chronic Disease/Obesity Prevention

2. Tori mentioned that the Chronic Disease/Obesity Prevention portion of the plan will be implemented by the three current sub teams (worksite, school, community). The other two portions will need a sub team and Tori will meet with identified partners for these teams to brief them on the plan. The hope is that the chair of the aging sub team will be a representative from Council on Aging and the chair for the behavioral health sub team will be a representative from the ADAMHS Board.

3. The group had a lengthy discussion about the plan and made some changes, which Tori will revise and send out via email for an official vote.

4. The “to do” list contains the events and programs that each current sub team will attempt to complete in 2012 (see attach). Some of these items are a continuation and others are new.

Sub Team Updates:

A. Community

1. FNP Classes

- 155 participants attended the classes this year (many of these people attended multiple times) with an average of 24.4 attendees per class. 365 vouchers were provided to the participants and 306 of them were redeemed totaling \$1,530 provided in the form Farmer’s Market vouchers. All but 3 were redeemed at the Painesville market. In 2012, the Painesville class vouchers will be redeemable at the Painesville market only. We hope to offer a west and east end class. The west end class would be in Willoughby and vouchers provided would be redeemable at the Willoughby market only. The east end class would be in Madison and vouchers would be redeemable at various farms in that area (Rainbow, Secors, and Wayman). A series of three classes will be offered once again and a participant will get \$10 for each class. They may attend each class one time for a total of \$30 in Farmer’s Market vouchers.

2. Community Gardens

- The Kaiser Thriving Communities Grant was secured for \$21,850. The money will be provided to Concord Township (\$7,100) and City of Mentor (\$14,750). Mentor is receiving more due to the fact that they budgeted an additional \$6,000 toward an 8-foot fence to keep the deer out of the gardens.

3. Corner Store

- 207 stores are on the list to be surveyed and these are scheduled to start shortly.

B. Schools

1. Fundraising

- Will be sending the fundraising booklet after the first of the year with an electronic survey via email to all parent-teacher fundraising organizations, principals, and superintendents. There are some that we did not obtain an email for and those will go through U.S. mail.

2. School of a Healthier Tomorrow

- The group decided they would like to work with Willoughby-Eastlake school district on this grant. However, Donnamarie Cook does not have a final commitment from their superintendant just yet. She will have a final answer tomorrow.

3. Awarded Schools (2011-12) – \$1000 Mini Grants
 - St. Mary’s (Cleveland Diocese)
 - Longfellow (Willoughby-Eastlake)
 - Royalview (Willoughby-Eastlake)
 - Memorial (Mentor)
 - The group will conduct site visits at each school.

C. Worksites

- Refer to “to do” list for update.

New Business:

A. NACDD Funding

- Tori did submit an application for the “2012 ACHIEVE Mentor” Grant for \$40,000. If awarded, we would be paired with a newly funded community and would be responsible for providing technical assistance and guidance to the community. Tori will be lead and Traci Salkiewicz will be the co-lead, if we are awarded. Announcements will be made on January 17.

B. Other

1. YouTube Video

- The group watched the first YouTube video put together by Dawn Cole, Public Information Officer at the Health District. The video can be found on the ACHIEVE website.

2. Social Media Guide

- A new social media guide is being developed by a consultant of CDC. This guide will be launched at the 2012 Coaches’ Meeting and will be utilized by new communities. The guide will feature Lake County ACHIEVE.

4. Budget

- The group briefly reviewed the current ACHIEVE budget. Of \$90,500 received to date, \$50,361.84 has been spent and \$40,138.16 remains.

Next Meetings:

CHART Meeting
Community
School
Worksite

February 2 at 1:30 p.m. at Health District
January 18 at 1:30 p.m. at Lake Metroparks
January 26 at 9 a.m. at Health District
January 17 at 3:30 p.m. at Lakeland

Respectfully submitted,
Tori Sinclair