

TRANSFER ON DEATH AFFIDAVIT (5302.22 Ohio Revised Code)

State of Ohio  
County of Lake

I, \_\_\_\_\_ being duly sworn, deposes and says as follows:

That \_\_\_\_\_ was the owner of property under a duly recorded Transfer on Death Deed. Said deed was recorded on \_\_\_\_\_, \_\_\_\_\_, as Document No. \_\_\_\_\_.

That said owner died on \_\_\_\_\_, and a certified copy of the death certificate is attached to this Affidavit. The following are the beneficiaries, and their addresses, who survived the owner and who were in existence on the date of death of the deceased owner:

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_

That by virtue of the death of \_\_\_\_\_, the above beneficiaries now own legal title to the premises as set out in the ATTACHED LEGAL DESCRIPTION.

The Recorder is requested to make reference to this Affidavit on the Transfer on Death deed pursuant to Section 5302.22 of the Ohio Revised Code.

\_\_\_\_\_  
(Signature)

Sworn to before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

This instrument prepared by:

\_\_\_\_\_

## **Instructions for Affidavits**

**WE CANNOT HELP YOU IN ANY WAY IN FILLING OUT THIS FORM. IT IS PROVIDED AS A COURTESY.**

**Fill out the Affidavit completely.**

**Sign in front of a Notary.**

**Attach a “certified” copy of the death certificate.**

**Also attach a “legal description” of the property to be transferred. (a copy of the survivorship or transfer on death deed will suffice.)**

**Take the prepared affidavit to the Auditor’s Transfer Department on the first floor of the County Administration Center. There will be a \$0.50 per parcel charge and you will have to fill out a tax exempt form.**

**Then take the affidavit to the Recorder’s Office in the lower level. There will be a recording fee: \$28 for the first 2 pages plus \$8 for each additional page. Most affidavits with the death certificate and legal attached will be \$36.00 to record. (check or cash only)**

**\*\*PLEASE NOTE: IF YOU ARE RECORDING A “TRANSFER ON DEATH” AFFIDAVIT YOU MUST ALSO FILL OUT AND SUBMIT A MEDICAID ESTATE RECOVERY FORM. (Per Section 5302.221 Ohio Revised Code)**