

Lake County Veteran Identification Card Program

Policy

ELIGIBILITY

United States Military Veterans with honorable service. Proof of Service shall be proven by presentation of original discharge paperwork, or, verifiable certification of the same (a certified original or document held by a keeper of records, such as a County Recorder).

Acceptable discharge types of the DD 214, DD 214 with DD 215, WD AGO 53, WD AGO 55, WD AGO 53-55, NAVPERS 553, NAVMC 78PD, NAVCG 553, or other **original evidence** acceptable to an accredited County Veteran Service Officer indicating branch of service, dates of service and character of discharge.

Character of discharge must be Honorable, General, or Under Honorable Conditions. Absolutely no other character of service will be accepted for the ID card, but can still be filed.

In order to obtain a Lake County Veteran Identification Card, the veteran **MUST** have his or her Honorable Discharge recorded with the Lake County Recorder.

BASIC PROCEDURE

1. Veteran must have a photo ID;
2. Have veteran complete Certification of Service Review Sheet;
3. If the veteran does **NOT** have an **ORIGINAL** acceptable form of discharge, check the County Recorders' system to see if it has been filed.
 - a. If one is in system, print a copy, certify it, and proceed to the next step;
 - b. If not in our system, pleasantly explain to the veteran he or she will need to go to the Lake County Veterans Service Center located on the 2nd Floor for additional assistance in obtaining the discharge.
4. Have the veteran take the certified discharge and Certification of Service Review Sheet to a Lake County Veteran Service Officer (during initial stages of program, they will be located with us; after, they will need to go upstairs for certification, unless all necessary information to complete the card is readily ascertainable from the evidence provided);
5. Once the Certification of Service Review Sheet is complete, have the veteran present in the Assembly Room to obtain number, have his or her ID Card made.

If there are any questions or concerns regarding types of discharges of character of service, please have the veteran contact the Executive Director of the Lake County Veterans Service Commission at 440-350-2570 or the Assistant Executive Director at 440-350-5819.

Cost: \$1.00

Please leave the completed Certification Sheet in Box for Veterans Service Office!!!