

Minutes of the  
Lake County Senior Citizens Advisory Panel  
Tuesday, March 15, 2016  
2:00 p.m.

The Lake County Senior Citizens Advisory Panel hereby finds and determines that all formal actions were taken in an open meeting and that all deliberations of the Senior Citizens Advisory Panel, which resulted in formal action, were taken in a meeting open to the general public, in full compliance with applicable legal requirements of Section 121.22 of the Ohio Revised Code.

The Vice Chair, Mr. Frank Doberdruk, opened the meeting at 2:06 p.m. Mr. Doberdruk stated Mr. Gauntner was not able to be in attendance today.

Present

Members: Ellen Cantor, Tom Dreher, Spence Kline, and Frank Doberdruk.

Staff: Jason Boyd and Donna Tyson, Kathy Russo

From the Public: Mr. Bill Horvath and Ms. Rita McMahan of the Painesville Area Senior Citizens Center, Mr. Andrew Cass of the Lake County News-Herald

Absent: Joel DiMare, Jr.

Public Comments

Ms. Rita McMahan of the Painesville Area Senior Citizens Center, reported that the Senior Center is moving forward and building toward the future based on information contained in the Senior Study. She stated the Center is excited about heading in a new direction and reinventing itself. Ms. McMahan explained over the next several weeks the Center will publically be discussing their plans for location, identifying specific programs and needs for seniors and the Centers position as a collaborative entity within the community as well as an entity that will continue to provide services in central Lake County. They look forward to working with the Panel and the Commissioners' office as they move forward.

Ms. Cantor asked if the Center was considering a congregate meal site at the new location. Ms. McMahan responded they were not at this time due to facility constraints. As they look into short and long term goals, the possibility of a meal site may be considered in the future. Short term goals are to continue to provide services to the seniors of Lake County. Mr. Bill Horvath stated he is very proud of the hard work the committee has put in finding a location and providing the best services possible. Mr. Boyd stated he appreciates the Senior Center and Directors looking at the Study to take the opportunity to identify the needs of the area seniors and making it their mission to meet those needs to the best of the Center's ability.

Minutes

The approval of the October 27, 2015 and November 17, 2015 minutes were tabled at this time.

Correspondence

None.

### Council on Aging Contingency Fund Request

The Panel was supplied a copy of the Contingency Fund application including letters of endorsements from the Council of Aging. Mr. Boyd explained that for a number of years, Council on Aging has been leasing a storefront in Fairport Harbor as a Meals on Wheels site. For several years, Mr. Tomsick, Chief Executive Officer for Council on Aging, has been looking for a new location to house the Fairport/Painesville area nutrition center. Mr. Boyd reported they have found a location in Painesville at 270 Main Street, which is owned and occupied by Extended Housing and several other non-profit agencies. He continued that, with several upgrades to bring the space up to health code requirements for a kitchen installation, Council on Aging would like to make this the Fairport/Painesville area nutrition center. Mr. Tomsick and Council on Aging are requesting \$50,000. Mr. Boyd reviewed in detail the application for funds with the Panel. Ms. Cantor inquired as to whether this new location would be providing meals at the center or strictly meals for delivery as it does not appear to be clear in the application. The Panel reviewed the bids and specifications for the project. Mr. Boyd stated this project would be a 50/50 match.

Motion by Ms. Cantor, to approve the Council on Aging Contingency Fund request with the inclusion of clarification of the contingency, seconded by Mr. Kline. All voted "Aye". Motion carried.

### Senior Study Presentations

Mr. Boyd reported he recently had the opportunity to speak with the Lake County Housing Coalition who are involved in social services, stating there were approximately 30 people in attendance and there were many good questions and positive remarks. He will also be presenting the study findings to the Lake Tran Board of Trustees and the Painesville Area Senior Center.

### Senior Center Update

#### One Time Special Initiative Project Award:

Mr. Boyd stated that he and Mrs. Tyson attended the Coalition meeting of January 22, 2016. He reviewed the action plan, explaining that contracts went out last week and are a reimbursement based, one-time initiative award. Mr. Boyd stated, if decided upon, a one item collaboration grant would allocate resources from the Senior Levy. This collaboration project would involve one existing recipient pairing up with a partner in the community that has been noted in the study. Further information will be discussed at the May 17, 2016 meeting.

Mr. Boyd reviewed the need for a full time staff person with the Coalition. He explained that in order to move forward with the recommendation of the Senior Study, this is a necessity. Mr. Boyd would like to begin conversations with the Commissioners for a staff person. Mr. Dreher stated he agrees that acquiring someone that is familiar with the grant process and experience is becoming a necessity. He has received correspondence from people within the County inquiring what the panel might have in place for homeless seniors. Mr. Boyd responded that this issue may be a special innovative collaborative project as this topic is discussed in the study. Mr. Boyd feels and the Panel agrees, that in order for the needs of the seniors to be met and projects to progress, a staff member is most necessary. Mr. Boyd and the Panel further discussed the experience a possible program director would need. Mr. Dreher reviewed a correspondence he submitted to the Panel regarding the steps and implementation of the study and how a staff member would be a great asset. Mr. Boyd stated that adding a full time staff member to oversee programs and projects and being available to the Panel would be a great service in moving forward.

#### Reimbursement for Movie license

Mrs. Tyson explained while attending the Coalition meeting and the Senior Day at the Mall meeting, the State of Ohio has begun to charge a licensing fee for the public showing of movies. The fee for this license is approximately \$300.00 annually and Mrs. Tyson suggested, as a good faith effort, to offer a one-time reimbursement to the Senior Centers of Lake County that purchase this license. The Panel is in agreement that this one-time movie license reimbursement be approved for this year only.

### Senior Projects

#### Senior Day, Great Lakes Mall, May 17, 2016

Mrs. Tyson stated she has been meeting with the Senior Day at the Mall board every six weeks. The board includes area Senior Center Directors, 2 Mall managers and a representative from Lake Tran. Mrs. Tyson reviewed several of the planned activities and vendors and reported the mall is charging the vendors for booth space, however, the Senior Centers are exempt from the fee. She had hoped to have a presence at this event to highlight several senior offerings from the County but the fee would be assessed. Mrs. Tyson explained that RSVP will be assisting in the packaging of 500 bags for the event and they have offered to include pamphlets from the County pertaining to senior services. Mrs. Tyson stated she is working with Ms. Benton of CDBG, Western Reserve Community Development and County Recorder Ann Radcliffe in creating a pamphlet.

#### Possible collaboration with Fair Board- Senior Day

Mrs. Tyson and Commissioner Moran attended a Fair Board meeting and submitted a proposal to the board in assisting the fair board with Senior or Children's Day during the Lake County Fair. Mrs. Tyson reviewed the suggestions they submitted and stated she and Commissioner Moran will be meeting with two of the Fair Board members sometime in April to discuss the ideas further. Mr. Dreher stated that the ideas are a good concept.

#### Old Business - none

New Business – Mr. Boyd reported the subrecipient agreements were mailed out to the CFO's of the agencies. Outlined within the agreements are the obligations of the agencies, explaining the reimbursements are performance based with an attached excel spreadsheet to update their report. Mr. Boyd stated he would like to discuss in the future, Goal #1 of the plan pertaining to Capital and Major Equipment from contingency resources as opposed to general operating or programming funds.

Mrs. Tyson stated they are looking into an application change making the request very specific regarding the need and requiring the accomplishments of the 60-65 year old age group. Mr. Boyd added, with the addition of the performance reports, it will be a more detailed outline of the specific age group compared to previous years.

### Adjournment

Mr. Kline moved to adjourn the meeting at 3:05 p.m. and Mr. Doberdruk seconded the motion.

All voted "Aye".

\*The next meeting will be held May 17, 2016 at 2:00 p.m.