

**IN THE COURT OF COMMON PLEAS  
LAKE COUNTY, OHIO**

STATE OF OHIO	)	CASE NO.
Plaintiff,	)	
	)	<u>TRIAL ORDER</u>
-vs-	)	
	)	Judge Richard L. Collins, Jr.
	)	
Defendant.	)	

To provide a fair, impartial and speedy administration of justice and to eliminate unnecessary expense and delay, the following order is made in this case:

1. This case is set for trial on \_\_\_\_\_.
2. No pre-trial conferences shall be held unless requested by counsel or otherwise set by the court.
3. Counsel shall notify the court at least twenty one (21) days before trial concerning recommendations, reductions and dismissals, if any, for resolution of this case and the likelihood of this case going to trial.
4. Discovery shall start immediately and shall be completed no later than twenty eight (28) days before trial. The court may impose sanctions for failure to diligently provide discovery under the Rules of Criminal Procedure.
5. Specific objections to videotaped or written deposition testimony to be used at trial shall be filed with the Clerk of Court no later than fourteen (14) days before trial.
6. Trial exhibits shall be marked at least seven (7) days before trial. Opposing counsel shall be allowed to view the marked exhibits. Written objections shall be submitted to the court at least two (2) days before trial. A failure to timely object shall constitute a waiver. No objection will be entertained at trial. Proceedings will not be delayed to mark and inspect exhibits.
7. Counsel shall submit in writing a list of exhibits and witnesses to be used at trial no later than seven (7) days before trial.
8. Proposed jury instructions shall be filed no later than the start of the trial.
9. Unless otherwise ordered, the state shall submit a proposed judgment or journal entry no later than five (5) days after a decision has been rendered or a hearing or trial concluded.
10. The court shall be notified immediately by telephone when a dismissal or change of plea will occur. Barring exceptional circumstances, changes of plea will not be permitted on the day of trial.

11. Defense counsel shall have the defendant present at all stages of the proceedings. Failure of a defendant to appear may result in the revocation of bail and issuance of a bench warrant.

12. The court will revoke bail or reset bail to a higher amount if the defendant uses any illegal drug or substance, violates any state, federal or municipal statute or ordinance, or violates any community control sanction.

13. Counsel shall immediately notify the court if defendant is jailed or incarcerated after posting bail. The State shall take all necessary steps to convey the defendant to this jurisdiction for hearings on this case.

14. Appointment of counsel for indigent defendants must be by journal entry. If counsel has not been appointed in this manner at arraignment, the counsel retained or assigned shall file an affidavit signed by the defendant setting forth the facts of indigency. Counsel shall also provide this court with a formal motion for appointment and proposed journal entry.

IT IS SO ORDERED.

Richard L. Collins, Jr.  
Judge

cc: counsel

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