

Maureen G. Kelly
Clerk Of Common Pleas Court
Lake County Courthouse West Annex, 25 North Park Place, PO Box 490
Painesville OH 44077
440-350-2657
In The Court Of Common Pleas
Division Of Domestic Relations
Lake County, Ohio

Caption: _____ Case No. _____

vs.

Instruction For Service
(Order)

To The Clerk:

You are hereby instructed to serve the following parties by

_____ Regular Mail

_____ Certified Mail

_____ Sheriff Of County

() Residence

() Personal

_____ Process Server

With the following paper

_____ Order to Convey/Order to Report/Order to Terminate

_____ Health Order/SB 3 Order

_____ Divorce Decree Dissolution with Separation Agreement

_____ Other _____

Name of pleadings: _____

Name and Address

Income Source _____

Obligor _____

Insurance _____

Other _____

Other _____

CSEA Lake County Department of Human Services, CSED – 177 Main Street, Painesville OH 44077

Prepared By: _____

Address: _____

Telephone _____