

CHART Meeting Agenda
Thursday, October 22, 2009
9:00-10:30 AM

- I. Introductions
 - A. New CHART Member

- II. Community Action Plan (CAP)
 - A. Timeline beginning in October 2009
 - B. Budget
 - C. Structure for Implementation

- III. 2010 CHART Meetings
 - A. Schedule

- IV. Slogan and Logo
 - A. Bring Idea(s) to Next Meeting

- V. Next Meeting- Thursday December 10, 2009 from 9-10:30 a.m.

ACHIEVE
CHART Meeting
October 22, 2009

Present:

Battiato, Matt	Lake County Job and Family Services
Bennett, Dick	Lake County YMCA
Berry, Renee	Council on Aging
Blakeley, Mary Ann	Lakeland Community College
Boyd, Jason	Lake County Planning Commission
Cantor, Ellen	Leadership Lake County
Gill, Ken	Neighboring
Gills, James	Lake County Engineers' Office
Gilmer, Dave	Lake County Community Improvement Corporation
Homyock, Lee	Painesville Dept. Recreation and Public Lands
Katz, Brian	Willoughby Parks and Recreation
Kotapish, Dick	Lake County GIS
Lindstrom, Wayne	Crossroads
Luyster, Tori	Lake County Health District
Madewell, Stephen	Lake Metroparks
Minjares, Sharon	Lake Health
O'Hearn, Maureen	Lake County Health District
Salkiewicz, Traci	Lake County Engineers Office
Siciliano-Miller, Lisa	OSU Extension Office
Schaefer, Nancy	Ohio Dept. of Health
Ward, Denise	Painesville City Schools

Tori Luyster, ACHIEVE Coach, opened the meeting at 9:08 a.m.

I. Introductions

All present introduced themselves and the organization they represent. New attendees, Ken Gills (Neighboring) and Denise Ward (Painesville City Schools) joined the meeting.

II. Community Action Plan (CAP):

A. Timeline beginning in October 2009

Discussed the handout provided to CHART members that specifically highlighted the policy changes that are scheduled to start in October 2009.

B. Budget

The CHART Sub-Action Teams were asked to review the "funds" column that was added to the CAP and to provide an estimated dollar amount (if money needs to be spent for that "action item").

- Nancy Schaefer, from ODH, stated there is an RFP coming out to assist with funding for the diabetes screening and education program written in the CIO CAP. The YMCA would need to apply for this to cover costs associated with the program.

C. Structure for Implementation

Tori suggested and the group agreed that we continue to meet as sub action teams to implement the CAP. It was also agreed that each sub-action team will meet in between the larger CHART meetings to complete the work associated with their sector.

III. 2010 CHART Meetings

A. Schedule

A discussion took place to identify a schedule for future meetings. It was decided that the **third Thursday of every month from 1:30 pm-3:00 p.m.** is best. The sub-action teams will meet the last 30 minutes of every CHART meeting. There will not be a November meeting due to intense activity with H1N1 and the holiday. The next meeting is on December 17, 2009 from 1:30-3:00 p.m. The 2010 dates are as follows: 1/21/10, 2/18/10, 3/18/10, 4/15/10, 5/20/10, 6/17/10, 7/15/10, 8/19/10, 9/16/10, 10/21/10, 11/18/10, and 12/16/10.

IV. Slogan and Logo

A. Bring Ideas to Next Meeting

Tori mentioned that she has gotten minimal response regarding the slogan and logo. Many slogan and logo ideas were discussed among the group. Traci brought some graphic design ideas and they were passed around for the group to view. Dick Bennett, Traci Salkiewicz, Dick Kotapish, Steve Madewell, and Mary Ann Blakeley will have more graphic designs prepared for the next meeting. Tori will follow up as a reminder with this group by email.

V. Miscellaneous

- Tori spoke about our 6-month progress report that is due 11/03/09 to our national partner. Maureen mentioned that she started preliminary report details. Tori might need help from other CHART members to finish the report and will contact the members by email if necessary.
- Tori also stated that ACHIEVE Lake County was contacted by the Strategic Research Group (SRG) about our initiative. SRG is partnering with the ODH to work with the ACHIEVE communities, specifically around evaluation needs. Tori and possibly the other coaches and/or some CHART members will attend a Columbus workshop on December 7 regarding this. SRG will visit Lake County prior to this training to review our current progress and identify what our evaluation needs may be. CHART members may be contacted to attend this site visit meeting.

VI. Next Meeting

Thursday, December 17, 2009 from 1:30-3:00 p.m.

Respectfully Submitted,
Maureen O'Hearn
Tori Luyster