

RECORD CONFIDENTIALITY REQUEST

In accordance with R.C. 149.43 and the policies of the Lake County Recorder, a peace officer, parole officer, prosecuting attorney, assistant prosecuting attorney, correctional employee, youth services employee, firefighter, or EMT may file a written request with a county office to keep the following information confidential and not available as a public record:

1. His/her residence address (except for the state and political subdivision);
2. Information compiled from referral to or participation in an employee assistance program;
3. Social security number;
4. Residential telephone number;
5. Any bank account number, debit card, charge card or credit card number;
6. Any emergency telephone number;
7. Any medical information;
8. The name of any beneficiary of employment benefits;
9. The identity and amount of any charitable or employment benefit deduction made by his/her employer from his/her compensation (unless the amount of the deduction is required by state or federal law);
10. The name, address, employer address, social security number, residential telephone number, any bank account number, any debit card number, charge card number, credit card number, or emergency telephone number of a spouse, a former spouse, and/or any child of the officer or employee; and
11. Photograph.

To file a written request follow these steps:

1. Fill out this form and submit it to the Lake County Recorder **each calendar year**;
2. Complete Part A and Part C if you are requesting nondisclosure of your information;
3. Complete Part B and Part C if you are requesting nondisclosure of your spouse, former spouse, and/or child. Attach additional copies of Part B as necessary.

This form will be effective after receipt and processing by the Lake County Recorder.

A. NONDISCLOSURE OF PERSONAL INFORMATION

(PLEASE PRINT)

FIRST NAME	MIDDLE INITIAL	LAST NAME			
RESIDENCE ADDRESS			CITY	STATE	ZIP CODE

B. NONDISCLOSURE OF FAMILY INFORMATION

Spouse

Former Spouse

Child

(PLEASE PRINT)

FIRST NAME	MIDDLE INITIAL	LAST NAME		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE

Spouse

Former Spouse

Child

(PLEASE PRINT)

FIRST NAME	MIDDLE INITIAL	LAST NAME		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE

Spouse

Former Spouse

Child

(PLEASE PRINT)

FIRST NAME	MIDDLE INITIAL	LAST NAME		
RESIDENCE ADDRESS		CITY	STATE	ZIP CODE

C. EMPLOYMENT STATUS

I am currently employed as check below:

- (1) A deputy sheriff, marshal, deputy marshal, member of a township or city's organized police department, of a township or municipal corporation, member of a township police district or joint township police district police force, member of a police force employed by a metropolitan housing authority under division (D) of section 3735.31 of the Revised Code, or township constable, who is commissioned and employed as a peace officer by a political subdivision of this state or by a metropolitan housing authority, and whose primary duties are to preserve the peace, to protect life and property, and to enforce the laws of this state, ordinances of a municipal corporation, resolutions of a township, or regulations of a board of county commissioners or board of township trustees, or any of those laws, ordinances, resolutions, or regulations;
- (2) A police officer who is employed by a railroad company and appointed and commissioned by the secretary of state pursuant to sections 4973.17 to 4973.22 of the Revised Code;
- (3) An employee of the department of taxation engaged in the enforcement of Chapter 5743 of the Revised Code and designated by the tax commissioner for peace officer training for purposes of the delegation of investigation powers under section 5743.45 of the Revised Code;
- (4) An undercover drug agent pursuant to division (B)(2) of section 109.79 of the Revised Code;
- (5) An enforcement agent of the department of public safety whom the director of public safety designates under section 5502.14 of the Revised Code;
- (6) An employee of the department of natural resources who is a natural resources law enforcement staff officer designated pursuant to section 1501.013, a park officer designated pursuant to section 1541.10, a forest officer designated pursuant to section 1503.29, a preserve officer designated pursuant to section 1517.10, a wildlife officer designated pursuant to section 1531.13, or a state watercraft officer designated pursuant to section 1547.521 of the Revised Code;
- (7) An employee of a park district who is designated pursuant to section 511.232 or 1545.13 of the Revised Code;
- (8) An employee of a conservancy district who is designated pursuant to section 6101.75 of the Revised Code;
- (9) A police officer who is employed by a hospital that employs and maintains its own proprietary police department or security department, and who is appointed and

commissioned by the secretary of state pursuant to sections 4973.17 to 4973.22 of the Revised Code;

(10) A veterans' homes police officer as designated under section 5907.02 of the Revised Code;

(11) A police officer who is employed by a qualified nonprofit corporation police department pursuant to section 1702.80 of the Revised Code;

(12) A state university law enforcement officer appointed under section 3345.04 of the Revised Code or a person serving as a state university law enforcement officer on a permanent basis on June 19, 1978, who has been awarded a certificate by the executive director of the Ohio peace officer training commission attesting to the person's satisfactory completion of an approved state, county, municipal, or department of natural resources peace officer basis training program;

(13) A special police officer employed by the department of mental health pursuant to section 5119.50 of the Revised Code or the department of mental retardation and developmental disabilities pursuant to section 5123.13 of the Revised Code;

(14) A member of a campus police department appointed under section 1713.50 of the Revised Code;

(15) A member of a police force employed by a regional transit authority under division (Y) of section 306.35 of the Revised Code;

(16) An investigator appointed by the auditor of state pursuant to section 117.091 of the Revised Code and engaged in the enforcement of Chapter 117 of the Revised Code;

(17) A special police officer designated by the superintendent of the state highway patrol pursuant to section 5503.09 of the Revised Code or a person who was serving as a special police officer pursuant to that section on a permanent basis on October 21, 1997, and who has been awarded a certificate by the executive director of the Ohio peace officer training commission attesting to the person's satisfactory completion of an approved state, county, municipal, or department of natural resources peace officer basic training program;

(18) A special police officer employed by a port authority under section 4582.04 or 4582.28 of the Revised Code or a person serving as a special police officer employed by a port authority on a permanent basis on May 17, 2000, who has been awarded a certificate by the executive director of the Ohio peace officer training commission attesting to the person's satisfactory completion of an approved state, county, municipal, or department of natural resources peace officer basis training program;

(19) A special police officer employed by a municipal corporation who has been awarded a certificate by the executive director of the Ohio peace officer training commission for

satisfactory completion of an approved peace officer basic training program and who is employed on a permanent basis on or after March 19, 2003, at a municipal airport, or other municipal air navigation facility, that has scheduled operations, as defined in section 119.3 of Title 14 of the Code of Federal Regulations, 14 C.F.R. 119.3, as amended, and that is required to be under a security program and is governed by aviation security rules of the transportation security administration of the United States department of transportation as provided in Parts 1542 and 1544 of Title 49 of the Code of Federal Regulations, as amended;

(20) A police officer who is employed by an owner or operator of an amusement park that has an average yearly attendance in excess of six hundred thousand guests and that employs and maintains its own proprietary police department or security department, and who is appointed and commissioned by a judge of the appropriate municipal court or county pursuant to section 4973.17 of the Revised Code;

(21) A police officer who is employed by a bank, savings and loan association, savings bank, credit union, or association of banks, savings and loan association, savings banks, or credit unions, who has been appointed and commissioned by the secretary of state pursuant to sections 4973.17 to 4973.22 of the Revised Code, and who has been awarded a certificate by the executive director of the Ohio peace officer training commission attesting to the person's satisfactory completion of a state, county, municipal, or department of natural resources peace officer basic training program;

(22) An investigator, as defined in section 109.541 of the Revised Code, of the bureau of criminal identification and investigation who is commissioned by the superintendent of the bureau of a special agent for the purpose of assisting law enforcement officers or providing emergency assistance to peace officers pursuant to authority granted under that section;

(23) A superintendent or trooper of the state highway patrol;

(24) A correctional employee employed by the Department of Rehabilitation and Correction through the course of employment, has or has had contact with inmates and persons under supervision;

(25) An employee of the Department of youth services who has or who has had contact with the children committed to the custody of the department of youth services;

(26) A regular, paid or volunteer, member of a lawfully constituted fire department of a municipal corporation, township, fire district, or village;

(27) An EMT, EMT-Basic, EMT-I, or paramedic that provides emergency medical services for a public emergency medical service organization pursuant to Section 4765.01 of the Revised Code;

(28) A parole officer;

(29) A prosecuting attorney or an assistant prosecuting attorney.

I UNDERSTAND THAT BY REQUESTING THIS CONFIDENTIALITY FOR MYSELF, SPOUSE, FORMER SPOUSE OR CHILD, IT IS MY DUTY TO INFORM THE LAKE COUNTY RECORDER, IMMEDIATELY, IN WRITING, OF ANY CHANGE, SEPARATION OR TERMINATION OF MY EMPLOYMENT THAT AFFECTS MY ELIGIBILITY TO REQUEST THIS CONFIDENTIALITY. BY MAKING THIS REQUEST, I AGREE TO BE RESPONSIBLE FOR ANY AND ALL DAMAGES THE LAKE COUNTY RECORDER INCURS AS A RESULT OF MY NOT IMMEDIATELY DELIVERING TO THE LAKE COUNTY RECORDER, IN WRITING, NOTICE OF A CHANGE OF MY EMPLOYMENT STATUS THAT WOULD NO LONGER PERMIT THESE RECORDS TO BE KEPT CONFIDENTIAL OR MY SUBMITTING THIS FORM WITH ANY FALSE INFORMATION. I UNDERSTAND THAT SUBMITTING THIS FORM WITH FALSE INFORMATION MAY CONSTITUTE A CRIME AND SUBJECT ME TO PROSECUTION.

Signature

Date