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Lake County Recorder

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On July 1, 2009 HB 525, which covers Section 317.114 of the Ohio Revised Code, will go into effect. The purpose of this legislation is to create standardization guidelines for virtually every document recorded in an Ohio County Recorder's office.

Any document presented for recording after July 1, 2009 must comply with the following standard recording guidelines:

- **Print size no smaller than a computer font size of 10**
- **Minimum paper size – 8 ½ by 11 inches**
- **Maximum paper size – 8 ½ by 14 inches**
- **Black or blue ink**
- **No use of highlighting**
- **Margins of 1 inch on each side and bottom of each page**
- **Margin of 3 inches on the top of the first page**
- **1 ½ inch margin on the top of each following page**

Despite the goal of document standardization, the law requires the County Recorder to continue to accept any document that does not conform to these guidelines. To do so requires the County Recorder to charge a \$20.00 penalty fee in addition to the standard regular excessive recording fee.

This law does not apply to the following:

- **Any documents from any court or taxing authority**
- **Plats**
- **DD 214's**
- **Any state or federal document**
- **Any documents presented for recording before July 1, 2009**
- **Any documents executed before July 1, 2009**

If you have any questions please feel free to contact this office at 440-350-2510.